

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages	
				1		3	
2. Amendment/Modification Number DCCF-2007-R-0002-001		3. Effective Date April 12, 2007		4. Requisition/Purchase Request No.		5. Solicitation Caption Passport to Work Summer Youth Program	
6. Issued by: Office of Contracting and Procurement 441 4 th Street, N.W., Room 700 South Washington, DC 20001				7. Administered by (If other than line 6) Department of Employment Services Office of Youth Programs 625 H Street, NE, 1 st Floor Washington, DC 20002			
8. Name and Address of Contractor (No. street, city, county, state and zip code) PROSPECTIVE OFFERORS Code <input type="text"/> Facility <input type="text"/>				x	9A. Amendment of Solicitation No. DCCF-2007-R-0002		
					9B. Dated (See Item 11) March 27, 2007		
					10A. Modification of Contractor/Order No.		
					10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u> 2 </u> copies to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible) Solicitation No. DCCF-2007-R-0001 "Passport to Work Summer Youth Program," is hereby amended as follows: a) INSERT: Subsection H.11.6 - The District will pay for the costs of Contractor's personnel criminal background checks. b) Responses to questions submitted at the Pre-Proposal Conference are provided on Pages 2&3. All other conditions of the solicitation remain unchanged.							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer LAFAYETTE SMITH			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed 04/12/07	
(Signature)				(Signature of Contracting Officer)			

Pre-Proposal Conference Questions and Responses

- 1. Question:** Is there any ceiling or not to exceed (NTE) amount regarding proposed start up cost?

Response: The prospective Offeror is advised to refer to RFP No. DCCF-2007-R-0002, Page 2, Section B. Please note that said section does not list start up cost as a separate Contract Line Item No. (CLIN). Therefore, costs associated with program start up should be allocated in the Offeror's total proposed budget.

- 2. Question:** Reference H.5.6.: Although our intent will be to meet the 51% District Hiring Requirements, most of our Aviation & Aerospace professionals are located in the defense industry area located around Dulles Airport. Our corporation status is in the state of Virginia. Does this scenario constitute as waiver qualified according to the provisions?

Response: The prospective Offeror's status can not be determined until the Office of Contracting and Procurement is in receipt of a proposal in response to RFP No. DCCF-2007-R-0002.

- 3. Question:** Reference H.10: Will it be possible to set it up such that a security representative can administer all of the background checks at one place and time TBD (like our initial staff meeting)?

Response: Unfortunately no, the Department of Employment Services, Department of Human Resources and the Metropolitan Police Department have collaborated to coordinate this effort for the purpose of centralization and continuity of information/documentation pertaining to all prospective personnel for the Summer Youth Program.

- 4. Question:** Reference H.11.5: Will the students have debit cards to access their funds and if so, what banks or money access networks (e.g. Cirrus, Visa, etc.) will they be good for?

Response: Yes, participants will be issued debit cards to access their funds. However, the names of the financial institutions will be made available to prospective contractors prior to program start up.

- 5. Question:** Are resumes and references considered part of the technical description document (15 pages)?

Response: No it is not.

- 6. Question:** Other than the LSDBE Certification Package, are any of the other Section J Attachments not applicable to a non-profit corporation?

Response: No it is not.

7. **Question:** As an organization of all volunteers, do we have the choice of categorizing our officers and workers as employees with full benefits or independent contractors.

Response: Non-paid volunteers should be categorized as such.

8. **Question:** Is the "Price Proposal" portion of the RFP submission to be submitted as a list of costs and expenses or as a narrative? Also, is the completion and submission of Attachment J-J.2.6 (Project Component Budget) a substitute for the Price Proposal?

Response: The Price Proposal for the referenced RFP is a line item budget of all projected costs and expenses. Please submit in the format specified in Attachment J-J.2.6 Project Component Budget along with a budget narrative.

9. **Question:** First Source Agreement: On page 8 headlined, "Current Employees": Is this to be a list of current employees of our organization or the employees expected during the contract?

Response: The First Source Agreement should reflect current employees of the organization.